

Leavenworth Community Service Organizations



Leavenworth Faith Communities



Art In Motion



Alpha Kappa Alpha



Alpha Phi Alpha



NAACP



Blacks In Government



Delta Sigma Theta



Kappa Alpha Psi



Lansing Post 12003



Les Novelettes



Order of Eastern Star



Omega Psi Phi



P88J



Phi Beta Sigma



Prince Hall Masons



Richard Allen Cultural Center & Museum



Sigma Gamma Rho



The ROCKS, Inc.



Socialites



Zeta Phi Beta

Quarterly Meeting - January 2013

**Community Service Organizations' Quarterly Meeting
JW Crancer's
Thursday, January 10, 2013
6:30 PM**

AGENDA

- Sign-in**
- Opening Prayer.....**
- Welcome & Introductions**
- Overview/Purpose.....**
- Review/Approval of Minutes.....**
- Financial Status Report**
- Calendar Review**
- BHM Event**
- Way Ahead.....**
- Closing Prayer**

Organization	POC	Email address	Phone
Art In Motion (AIM)	Joyce Williams	williams.joyce52@yahoo.com	913-727-3085 913-240-6527
Alpha Kappa Alpha (AKA)	Rachel Inabinett	vengeance4rdi@aol.com	913-775-1703
Alpha Phi Alpha (APA)	Mike Law	michael.d.law@us.army.mil	913-240-9111
Blacks In Government (BIG)	Mary Nelson	greaterkcbig@gmail.com	913-579-2031
Delta Sigma Theta (LAC)	Renee' Wilson Ann Moss	rnw1@prodigy.net annsmoss@hotmail.com	816-520-4326 913-704-8494
First City Riders	Angie Thomas	angiethomas817@kc.rr.com	913-240-9561
Kappa Alpha Psi	Karel Butler	karelb1911@msn.com	254-338-4828
Les Novelettes	Ollie Baker Joyce Jones	ollie.baker@ymail.com wjonesjr@kc.rr.com	913-651-1009 913-683-9646
Leavenworth Faith Communities Churches United For Our Youth (CUFOY) Glimmer of Light Fellowship Ministries	Bobbie Flucas Rev. Joann Uitenham Rev. Tony Majors	peaches.flucas686@gmail.com Joann.Uitenham@us.army.mil tony.j.majors.civ@mail.mil	913-651-2537 913-775-0849 580-917-7331
Mt Olive Lodge #3 (Prince Hall Masons)	Claude Cannon Johnnie Wade (Sec)	c.cannon73@gmail.com pmwade32@yahoo.com	913-369-5529 317-319-7039
NAACP	Joe Clark Wilbur Ferguson	joseph.clark@sbcglobal.net wilbur@kc.rr.com	913-680-8384 913-306-1823

Organization	POC	Email address	Phone
OES	Louise Turner, WM Kathaleen Cannon (Sec)	misslou1@sbcglobal.net Kathaleen.cannon@gmail.com	913-306-6497 913-961-7385
Omega Psi Phi (OII)	Randy Jeter	rbjeter10@aol.com	913-680-5079
Play, Bounce & Jump Family Center	James Diggs	james@pbjpartycenter.com	913-240-5857
Phi Beta Sigma	Damon Bennett	dbennett1914@gmail.com	718-207-6967
Richard Allen Cultural Center and Museum	Phyllis Bass Sandi Smith (Sec)	pabass@aol.com smcmssc@juno.com	913-651-4029 913-250-6656
ROCKS, Inc.	Brian Adamson Katreina Harmon Sarah Scriven (Sec)	brian.adamson@us.army.mil katreina.harmon@us.army.mil sarah.scriven@us.army.mil	337-378-2771 254-285-4499 919-440-1397
Sigma Gamma Rho	POC TBD		
Socialites	Louise Turner (Interim President) Cheryl Mills (Sec)	misslou1@sbcglobal.net vmills@kc.rr.com	913-306-6497 913-269-8738
Zeta Phi Beta	POC TBD		
CSO Information Officers	Rachel Inabinett Ann Moss	vengeance4rdi@aol.com annsmoss@hotmail.com	913-775-1703 913-704-8494
VFW	Felix Sanchez	Fsanchez1@kc.rr.com	316-253-1050

HISTORICAL REVIEW

Vision was conceptualized in 2008 to have CSOs come together twice a year for welcome and farewell events to celebrate accomplishments and to show appreciation for one another's efforts at a community-wide cookout. Fourteen organizations were invited to participate. Costs were to be shared by all organizations.

This resulted in...

- 1st Event was a Cookout in June 2008 @ Dougherty Park
- 2nd Event was a Cookout in Aug 2008 @ Dougherty Park.
- 3rd Event was a Cookout in June 2009 @ Hawthorne Park.
- 4th Event was a Cookout in Aug 2009 @ Hawthorne Park.
- 5th Event was a Cookout in June 2010 @ PBJ Family Entertainment Center.
- 6th Event: CSOs supported “Jazz By The River” in Aug 2010. (Landing Park)
- 7th Event: Spring Fling CSO Fundraiser in March 2011 @ RCC (1st Fundraiser)
- 8th Event was a Cookout in May 2011 (Memorial Day) @ PBJ Family Center
- 9th Event: CSOs supported “Jazz By The River” in August 2011. (LHS)
- 10th Event: 1st Blk History Month Prog 4 Feb 2012 @ RCC (2nd Fundraiser)
- 11th Event: CSO Cookout on Jun 3, 2012 @ PBJ
- 12th Event: CSOs supported “Jazz By the River” in August 2012. (LHS)

January 2013 Quarterly Meeting - Financial Report

Item	Date	Amount	Ledger Balance
Balance forward from last report	10/4/12	2,232.44	2,232.44
Bank Service Charge	12/31/12	-5.00	2,227.44
Donation	12/31/12	138.11	2,365.55
Current Balance	01/10/13		\$ 2,365.55

CALENDAR REVIEW

2013

- January
- February
- March
 - PAIR Day Sat, 9 MAR 13
- April



"STANDING ON THE SHOULDERS OF GIANTS"

7:00 PM until Midnight
Saturday, February 23, 2013
Riverfront Community Center



Guest Speaker:
BG Barrye L. Price, Director
Human Resources Policy
Department of the Army

**Tickets
\$20**

- BANQUET
- MUSIC
- ENTERTAINMENT
- DANCING
- LIBATIONS



BLACK HISTORY MONTH PROGRAM

Committees Needed

Program, Entertainment and Protocol

- Provide escort(s).
- Receive and seat VIPs and entertainers.
- Coordinate with Set-up for VIP/entertainer seating areas.
- Secure info for introductions and program.
- Print Programs.

Ticket Broker

- Distribute and account for sold and unsold tickets.
- Collect money for tickets sold.
- Prepare report of total sales and money received.
- Coordinate with Hospitality (as required).

Publicity/Signage

- Publicize event in print and social media.
- Create informational signs for venue.

Food

- Coordinate with caters for meats.
- Task out menu items.
- Stay within the food budget.
- Provide food servers.
- Setup, display and serve the food.
- Keep buffet line replenished, refreshed.

Bar

- Purchase spirits and supplies.
- Setup and operate bar.
- Account for sales/taxes.
- Recover and pack up leftover bar items.

Hospitality

- Provide Ushers and Greeters
- Man the Ticket Table

Set-up and Tear-down

- Decorate banquet tables.
- Coordinate layout of rooms with RFCC Staff (seating, podium, piano, stage and dance floor, DJ, coat check, etc.).

BHM Exhibits

- Solicit and organize organizational displays in the Women's Room.

Raffle

- Solicit prizes
- Set-up and operate raffle.

BLACK HISTORY MONTH PROGRAM

Sequence of Events

Set-up @ RFCC.....	3:00 – 6:30 PM
Guests Arrive.....	6:30 – 7:00 PM
Program Starts	7:00 PM
Dinner Buffet opens	7:15 PM
Entertainment	7:45 PM
Guest Speaker	8:00 PM
Special Presentations	8:30 PM
Closing Remarks	8:40 PM
Close the formal program	8:45 PM
DJ and Dancing	Until 12:00 AM

CSO BHM MENU & BUDGET

EXPENSES	PLANNED	ACTUAL	Over/(under)	
Chicken	\$ 225.00			300 pieces
Brisket	\$ 150.00			4 Briskets
Mac & Cheese	\$ 60.00			
Candied Yams	\$ 60.00			
Rice	\$ 10.00			
Green Beans w/smoked turkey	\$ 40.00			
Collard Greens w/smoked turkey	\$ 60.00			
Banana Pudding	\$ 70.00			
Peach Cobbler	\$ 60.00			
Potato Salad	\$ 40.00			
Corn Bread/Pans	\$ 20.00			
Punch/Bottled Water	\$ 40.00			
Tea	\$ 10.00			
Decorations	\$ 50.00			as needed
Aluminum pans, sternos, etc.	\$ 25.00			Lvn Paper Supply
Certificates & Frames (Entertainers)	\$ 20.00			Family Dollar
Bar Supplies	\$ 50.00			Commissary
Alcohol for Bar	\$ 175.00			Liquor Store
State Beverage License & Tax	\$ 50.00			KS Dept of Revenue
RFCC Rental	\$ 550.00			City Parks & Rec
Air Fare (Round trip from DC)	\$ 500.00			
Recognition Gift	\$ 50.00			Circle Award/Print
Hotel (1 Night)	\$ 150.00			
	\$ 2,465.00		\$ (2,465.00)	
INCOME				
Ticket sales \$20x150	\$ 3,000.00		NOTES:	
Bar sales	\$ 200.00		Security Deposit	\$ 300.00
Raffle sales	\$ 200.00		Petty Cash	\$ 250.00
Door Sales	\$ 200.00			
TOTAL INCOME	\$ 3,600.00	\$ -		
LESS TOTAL EXPENSE	\$ 2,465.00	\$ -		
NET PROFIT	\$ 1,135.00	\$ -	+ Prev. Bal.	11

WAY AHEAD:

- **BHM Committee Meetings/Final Coordination Meeting**
- **Next quarterly meeting date? (April)**
- **Other Questions???**

Contact Information:

Leavenworth Community Service Organizations

Ron Coaxum – President

Rik Jackson, Vice President

Laura Coaxum – Secretary

Rachel Inabinett – Treasurer

Ann Moss – Community Information Officer

Rachel Inabinett – Community Information Officer

Website: www.lvncso.org

Email: info@lvncso.org

CLOSING PRAYER:

“Now unto him that is able to do exceeding abundantly above all that we ask or think, according to the power that worketh in us, unto him be glory in the church by Christ Jesus throughout all ages, world without end.” Amen.